

---

ArchOver

**Job description:** Operational Credit

**Controller**

**Location:** London, Monument EC3

Issued on 16<sup>st</sup> September 2017

---

## About Us

ArchOver is a fast-growing P2P Business Lending platform that provides next generation finance for UK businesses and secured lending opportunities for investors. Having lent over £50M to UK SME's, and widely regarded as a premium brand in the sector, we are now looking to grow the operational finance team by appointing an Operational Finance Controller.

An entrepreneurial mind-set is a common theme throughout the business with a core group of professionals who have learned “on the job” supporting the senior management team. Our people are quick learners, enthusiastic and work hard to excel in what they do.

## Operational Finance Controller

The Operational Credit Controller (OCC) will join ArchOver to manage the operational flow of cash throughout the business including managing platform payment systems, e-wallet services, transfers, platform audit and reconciliation and managing of Borrower Controlled Accounts. In addition, the OCC will be involved with the ongoing user development of legacy systems alongside various stakeholders to streamline and improve them.

The candidate must be a team player, have excellent analytical and communication skills and have a diligent approach to their work load.

## Core Responsibilities

- You will work with the Lender and Borrower portfolio teams with regards to the management, tracking and movement of funds.
- Manage queries and advise appropriate teams of individual investor and corporate lender funds.
- Manage Mangopay e-wallet day-to-day relationship and payment queries.
- Monitoring and management of Borrower Controlled Accounts with some client interaction where required.
- Provide ideas around improving controls and efficiencies working with the relevant internal business owners.
- Preparation and reporting to finance on operational auditing of systems falling under your responsibility.
- Reporting to Group Accountant at ArchOver and the COO.

## Preferred Qualifications and/or Experience

- An undergraduate degree (no subject preference)
- Previous or similar experience will be a significant advantage in securing this role
- Outstanding organisational skills and ability to focus on detail
- Extremely proficient Excel user and ability to quickly learn new digital tools
- Highly analytical individual who may be working towards an ACCA/ACA/CFA or equivalent qualification though the latter not essential
- Experience of working in a regulated environment a plus but not essential
- An ability and desire to work in a challenging, fast-paced environment
- A team player with excellent communication and reporting skills, both written and verbal

## The Package

- A competitive package to secure the right candidate
- Specific training will be given on key skills as they are required
- We encourage the undertaking of professional exams (where the qualification is in line with the job role). We believe in investing in our own people and those people growing with ArchOver
- Working hours are between Monday to Friday, 9am-5.30pm
- 20+ days holiday, plus 8 bank holidays
- For each year worked at ArchOver you will receive an extra day's holiday, this is capped after 5 years of service

This is a fantastic opportunity to join a dynamic team and position yourself for excellent career growth opportunities. ArchOver are committed to equality of opportunity for all applications from individuals and are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion, belief, marriage and civil partnerships.

Please contact [HR@archover.com](mailto:HR@archover.com) attaching your CV and a covering email stating your interest in the role and in ArchOver.

Must have the rights to work and be resident in the United Kingdom. ArchOver already works with a number of agencies who have been included on our PSL, we therefore ask that **NO AGENCIES** contact ArchOver for this placement.